AMENDED AND RESTATED BY-LAWS

<u>OF</u>

ST. CONSTANTINE HELLENIC ORTHODOX CHURCH A RELIGIOUS CORPORATION OF ILLINOIS

Effective as of November 14, 2021 by approval at the General Assembly

AMENDED AND RESTATED BY-LAWS, POLICIES, RULES AND REGULATIONS OF

ST. CONSTANTINE HELLENIC ORTHODOX CHURCH A RELIGIOUS CORPORATION OF ILLINOIS PALOS HILLS, ILLINOIS

These Amended and Restated By-Laws, Policies, Rules and Regulations ("Bylaws") of St. Constantine Hellenic Orthodox Church, a religious corporation of Illinois (the "Parish"), commonly known as the Sts. Constantine & Helen Greek Orthodox Church of Palos Hills, Illinois, are adopted and serve to provide all stewards, Parish Council members, and spiritual leaders guidelines for the operation and development of the Parish for the benefit of all.

Nothing in these By-Laws, shall conflict with any applicable policies, rules and regulations (collectively, the "<u>National Rules</u>") of either the Greek Orthodox Archdiocese of America ("<u>GOA</u>"), or the Greek Orthodox Metropolis of Chicago ("<u>MOC</u>"). If a conflict between these Bylaws and the National Rules does exist, the National Rules shall control.

BY-LAWS

<u>ARTICLE I</u>

PARISHIONERS

SECTION 1. Any person at a minimum of eighteen (18) years of age, who was baptized according to the rites of the Greek Orthodox Church ("Church"), or was received into the Church through Chrismation, who lives according to the faith and cannons of the Church, abides by Bylaws, and who is in good standing, both financially and spiritually, with the Parish and the Church, is a steward in good standing of the Parish ("Steward").

ARTICLE II

PARISH ASSEMBLY

<u>SECTION 1.</u> A regular Parish assembly shall be convened by the Parish Council at least once each year at a date fixed by the Parish Council ("<u>Parish Assembly</u>").

SECTION 2. A "Special Parish Assembly" shall be held when (i) the pastor serving the Parish ("Pastor"); (ii) a majority of the Parish Council; or (iii) a petition, signed by at least ten percent (10%) of Stewards is submitted to the Secretary of the Parish Council ("Secretary"), stating the purpose thereon for such a meeting.

SECTION 3. The Secretary shall provide written notice of a Parish Assembly or Special Parish Assembly (either an "Assembly") to all Stewards via US Postal Service, given at least ten (10) days prior to the date of the Assembly, stating the date, time, and proposed agenda. If a Special Parish Assembly is called under Section 2(iii), above, then the notice shall also contain a copy of the petition signed by such Stewards calling for the Assembly. Such notice shall be deemed to be delivered when deposited in the United States mail, postage prepaid, addressed to the Steward at his or her address as it appears on the records of the Parish at the time of mailing.

SECTION 4. Persons who were Stewards of the Parish for at least three (3) months prior to the date of any Assembly may attend, participate, and vote on any matter brought for a vote before the Assembly. Notwithstanding the foregoing, any person who was a Steward in the year immediately preceding the date of the Assembly but who is not in good financial or spiritual standing at the time notice of an Assembly is sent, may take part in such Assembly by coming into good standing on or prior to the Assembly date.

SECTION 5. The physical presence of at least ten percent (10%) of Stewards ("Quorum") shall be required at any Assembly. If a Quorum is not present, the Assembly shall be postponed and reconvened within twenty-one (21) days of the original Assembly date, and the Secretary shall send notice of such rescheduled Assembly as required under Section 2 above. At such rescheduled Assembly, decisions may be taken regardless of the number of Stewards present, with the exception of matters pertaining to: (i) the purchase, sale or encumbering of Parish property; (ii) merging or consolidating the Parish; (iii) dissolving the Parish; or (iv) amending the Bylaws (each a "Major Decision"). In all instances of a Major Decision, a Quorum shall be required. The act of the majority of the Stewards present at an Assembly shall be the act of the Assembly and shall bind the Parish, unless the act of a greater number is explicitly required by law, these By-Laws, or by the National Rules, as amended.

<u>SECTION 6</u>. A chairman and secretary of the Assembly shall be elected by the majority of Stewards present. The secretary of the Assembly shall take minutes which shall be certified by the chairman and Pastor.

SECTION 7. Proxies shall not be permitted at an Assembly.

ARTICLE III

PARISH COUNCIL

SECTION 1. A candidate for the Parish Council must be a Steward for at least one (1) year prior to the election date. Notwithstanding the foregoing, any person who was a Steward in the year immediately preceding the date of the election, but who is not in good financial or spiritual standing, may be a candidate for the Parish Council by coming into good standing at least five (5) days prior to Election Day (as subsequently defined).

SECTION 2. The Parish Council shall consist of twenty (20) elected Stewards. The Pastor is an exofficio member of the Parish Council, but shall not have vote on any matter considered by the Parish Council.

SECTION 3. The election of the members of the Parish Council ("Member") shall be held on the first Sunday in December in each odd numbered year ("Election Day"). The term of a Member shall be two years ("Term") commencing on the date that the oath of office is administered by the Pastor ("Installment Day") and ending two (2) years thereafter. The Installment Day shall occur on the first Divine Liturgy held on a Sunday in January.

SECTION 4. No full or part-time employee of the Parish may serve on the Parish Council, the School Board, or the Board of Auditors. The foregoing shall not apply to the Pastor in his capacity as an ex-officio, non-voting member. Further, any Member whose spouse, or a member of whose family is an employee of the Parish, shall not participate in any deliberations of the Parish Council, any committee thereof with respect to any matter which might pertain to, involve or effect, any employment matters.

ARTICLE IV

NOMINATION AND ELECTION OF PARISH COUNCIL

SECTION 1. Nominations for Members shall be made no sooner than sixty-days (60) and not later than twenty (20) days prior to Election Day. Nominations shall be in writing, signed by at least three (3) Stewards and the nominee, and submitted to the Pastor. Any person nominated to be a Member but who is not a Steward, shall be notified by the Pastor at least fifteen (15) days prior to Election Day, and be provided the opportunity to become a Steward no later than five (5) days prior to Election Day, failing which such person shall not disqualified to run as a Member.

<u>SECTION 2.</u> Only Stewards shall be permitted to vote in Parish Council elections. Notwithstanding any provision elsewhere in these Bylaws permitting presence by Telepresence, all Stewards that desire to vote shall do so in-person on Election Day. No proxy votes or votes by Telepresence are allowed.

<u>SECTION 3.</u> Elections shall be held on Election Day at the Parish at a place designated by the Board of Elections, by secret ballot. Voting shall begin after the close of the Divine Liturgy on Election Day and shall terminate at 1:00 PM on Election Day.

SECTION 4. The election shall be administered by a Steward that is not running as a Member ("Clerk"), and selected by the majority of the Members at the last meeting immediately prior to Election Day. The Pastor and the Clerk shall tabulate all ballots and report the election results to the Parish, which results shall be entered in the minutes book of the Parish, showing the number of votes cast for each candidate, and shall be certified by the Clerk and Pastor. The candidates receiving the greatest number of votes shall be declared elected. In case of a tie, the incoming Parish Council shall, at its first meeting, vote on the election between any tied candidates, and the candidate receiving the majority of such votes shall be declared the winner and a Member. The tied candidates shall be provisionally approved by the MOC when it ratifies the election results and the winner shall, upon his election, take and subscribe to his or her oath of office and participate in the election of officers. In case of resignation, or vacancy for other reasons, of any Member-elect in the interim between the Election Day and Installment Day, the incoming Parish Council, after the election of its officers, shall fill the vacated position.

<u>SECTION 5.</u> Any Steward may request an audit of the election by providing written notice signed by no less than twenty (20) additional Stewards, to the Pastor and Clerk within five (5) days after Election

Day. A copy of the notice shall be sent directly to the MOC. The decision of the MOC thereon, shall be final.

ARTICLE V

RATIFICATION OF ELECTION OF PARISH COUNCIL AND OATH OF OFFICE

SECTION 1. Within five (5) days after Election Day, the Pastor shall forward the results to the MOC, for review and ratification. The Pastor shall at the same time verify in writing that all candidates were qualified and that the election was conducted in accordance with the National Rules and these Bylaws.

SECTION 2. Each Steward elected a Member shall take the following oath of office jointly on Installment Day by the Pastor:

"I, (name), do solemnly affirm that I will uphold the dogmas, teachings, traditions, Holy Canons, disciplines, worship and moral principles of the Greek Orthodox Church, as well as the charter and regulations of the Greek Orthodox Archdiocese of America, and that I will fulfill faithfully and sincerely execute the duties and obligations required of a member of the Parish Council. So help me God."

Any Member-elect refusing to take the oath shall be deemed to have irrevocably resigned for the duration of his/her term.

ARTICLE VI

VACANCY OF PARISH COUNCIL

SECTION 1. A vacancy on the Parish Council shall be considered to exist if a Member shall: (i) die or be adjudicated disabled; (ii) resign; (iii) have his/her election invalidated by the GOA or MOC for good reason; or (iv) is removed pursuant to Section 2 below.

SECTION 2. Any Member who has failed to attend three (3) consecutive meetings of the Parish Council ("Absentee Member") may be removed as a Member by a resolution for removal ("Resolution") proposed and seconded by any two Members and passed by the majority of the Members; *provided however*, that the vote for any Resolution shall occur at the next meeting of the Parish Council that is not less than thirty (30) days after said Resolution is made. If any Resolution is made, the Secretary shall send notice to the Absentee Member and advise of the date and time of the meeting when the vote on the

Resolution will occur. The Absentee Member shall be afforded an opportunity to be heard at such meeting and show cause why the Members should not so pass such Resolution.

SECTION 3. The Parish Council may, but shall not be obligated to fill a vacancy of any Member by the affirmative vote of the majority of Members; provided however, that at no time shall the Parish Council consist of less than fifteen (15) Members. A Steward appointed a Member by the Parish Council to fill a vacancy shall serve for the balance of the then-current, unexpired term.

ARTICLE VII

MEETING OF PARISH COUNCIL

SECTION 1. The Parish Council shall hold regular meetings not less than once per month ("Meeting"). Special meetings may be held whenever the Pastor, the President, or a majority of the Members shall deem it necessary. Members may attend Parish Council meetings in person, or via conference call/internet connection ("Telepresence"). The Secretary of the Parish Council shall cause all meetings of the Parish Council to be accessible by Telepresence. Members attending meetings via Telepresence shall be deemed to have attended the meeting in person, as if he or she had physically been at the meeting place and shall be allowed to vote on all matters presented at the Meeting. No proxies are permitted.

SECTION 2. Notice of any special meeting of the Parish Council shall be given (i) at least two (2) days prior to the proposed meeting date by Email to each Member at the e-mail address on record with the Secretary; and (ii) at least twenty-four (24) hours previous thereto by telephone notice to each Member. Notice given by Email shall be deemed delivered when the Email is delivered if the sender does not receive any notification of a failure of delivery. Notices of any special meeting shall include the date, time, location, purpose, and who called for said special meeting.

SECTION 3. Forty percent (40%) of the Members shall constitute a quorum for the transaction of business at any meeting of the Parish Council. The act of a majority of the Members present at a meeting with a quorum ("Majority") shall be the act of the Parish Council, unless the act of a greater number is required by law or by these By-Laws.

SECTION 4. The minutes of the meetings of the Parish Council shall be signed by the Pastor, the President, and the Secretary, stored in the files of the church office and available for inspection by any Steward.

ARTICLE VIII

DUTIES OF THE PARISH COUNCIL.

SECTION 1. The Parish Council has and retains all lay authority to govern, administer, run, operate, hire and fire employees, appropriate, and otherwise conduct the day-to-day business of the Parish, including, without limitation to: (i) assist the Pastor in the administration of the affairs and ministries of the Parish; (ii) establish the appropriate committees, including but not limited to stewardship, finance, fundraising, planning and real estate committees; (iii) prepare budgets and collect the revenue of the Parish; (iv) provide for the all renumeration and benefits; (v) provide financial resources for the Parish's administration and for the Parish's spiritual educational and other ministries and expenses; and (vi) any and all other items or matters ancillary or further to the administration and operation of the Parish.

SECTION 2. The Parish Council retains sole authority to hire, fire, promote, or demote, all Parish personnel, including, without limitation, schoolteachers and the principal. For the avoidance of doubt, the Pastor is not nor shall he be deemed Parish personnel. The Parish Council may, in its absolute and sole discretion, delegate or rescind such authority relating to teachers, principal and school staff to the School Board, by the affirmative vote of the Majority.

SECTION 3. All administrative matters may be delegated by the Parish Council to Parish personnel. Upon the expiration of its term, the executive officers of the Parish Council shall surrender to the succeeding Parish Council all Parish records, including Steward lists, minute books, bank books, check books, journals, financial records, and all other property of the Parish, and execute any resolution memorializing the election results.

<u>SECTION 4.</u> The Parish Council may exercise all additional authority consonant with the National Rules, the By-Laws, and the limitations imposed by the laws of the state of Illinois.

ARTICLE IX

ELECTION & DUTIES AND RESPONSBILITIES OF PARISH COUNCIL OFFICERS

<u>SECTION 1</u>. The first Meeting shall convene immediately after the Divine Liturgy on Installment Day, under the chairmanship of the Pastor, and the first order of business shall be to elect its officers.

SECTION 2. The officers of the Parish Council shall be a President, Vice-President, Secretary, Treasurer, and Member at Large (collectively, the "Officers"). Other subordinate officers may be appointed or elected by the Parish Council from time to time, and shall exercise such powers and perform such duties as may be delegated to them by resolutions appointing or electing them, or by subsequent resolutions adopted by the Parish Council from time to time. Any Member may nominate another Member or his/herself to serve as an Officer. Any Member so nominated and seconded by another Member shall be a nominee for the Office. Votes for each office shall be made by secret ballot but opened and read in Meeting by the Pastor. The Member with he most votes for each office shall be the duly elected Officer.

SECTION 3. Officers shall serve a term equal to their term as Members, unless such officer shall resign or be removed. Vacancies in offices, however occasioned, shall be filled by the affirmative vote of the Majority as the first order of business at the next Meeting.

SECTION 4. There shall be no limit to the number of terms which a person can serve as an officer of the Parish Council, provided however, that no Member shall serve in the same office for more than two (2) elected, consecutive terms.

SECTION 5. The President shall: (i) determine the agenda of and preside at all Meetings of the Parish Council, (ii) render such decisions as are necessary to guide the Parish in its operation, (iii) conduct all Meetings according to Robert's Rules of Order, and (iv) shall discharge all duties incident to the office of President and such other duties as may be prescribed by the Parish Council.

SECTION 6. In the absence of the President, the Vice-President shall perform the duties of the President, and, when so acting, shall act with all of the power and authority of the President. The Vice-President shall also perform such other duties as may be assigned from time to time by the President or the Parish Council.

SECTION 7. The Treasurer shall be the principal accounting and financial officer of the Parish. He or she shall: (i) have charge of and be responsible for the maintenance of adequate books of account for the Parish in accordance with generally accepted accounting principles; (ii) be responsible for the management and oversight of all funds, securities and expenses of the Parish, and for the receipt and disbursement thereof; (iii) take care to keep the Parish not-for-profit status intact; (iv) prepare monthly financial reports and statements for dissemination at regular Meetings; (v) obtain from all Parish Organizations (as subsequently defined) a report of all financial accounts and activities, not less than twice annually, and submit the same to the Members at the next Meeting; and (iv) perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Parish Council.

SECTION 8. The Secretary shall: (i) record the minutes of any Assembly and Meeting and deposit the same in the church office such that Stewards may review the minutes; (ii) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (iii) be custodian of the Parish records; and (iv) shall perform all duties incident to the office of the Secretary and such other duties as from time to time be assigned to him or her by the President or by the Parish Council.

SECTION 9. The Member at Large shall be elected by the Majority to support the Executive Committee and Parish Council in the exercise of its duties. The role of the Member at Large is intended to supplement the Executive Committee by providing unique skill sets, capacity, and/or knowledge relative to the other Officers, during the then-current term, and shall be more fully delineated and described at the beginning of each term by the Executive Committee. Any Member can nominate another Member or his/herself to serve as Member at Large, and the majority of the Executive Committee shall nominate a candidate to serve as Member at Large. The nominee of the Executive Committee along with any nominees for Member at Large made by a Member and duly seconded, shall be presented and voted upon by the Members at the next Meeting after Installment Day. The nominee with the most votes shall serve as Member at Large.

<u>SECTION 10.</u> The Parish Council may, by the affirmative vote of a majority of the Members, remove any officer for just cause as determined by the Parish Council in its reasonable discretion.

ARTICLE X

CONTRACTS, CHECKS, DEPOSITS, AND FUNDS

SECTION 1. No Member shall have the authority to bind the Parish or the Parish Council on any matter that is not a Major Decision unless such authority is expressly granted in advance by the majority of the Members at a Meeting. No person shall have the authority to bind the Parish on any Major Decision unless such authority is expressly granted in advance by the majority of the Stewards at an Assembly. Except as otherwise provided for herein, no person shall enter into, execute, and/or deliver any instrument in the name of and on behalf of the Parish, nor hold him/herself out as authorized to bind the Parish.

SECTION 2. All authorized checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Parish, shall be signed by the Treasurer and President or in their absence, by any two Officers. In all instances however, no less than two (2) signors shall be required on all negotiable instruments. Furthermore, any single expenditure in excess of Five Thousand Dollars (\$5,000), or series of expenditures to a single person or company that would in total exceed Five Thousand Dollars (\$5,000) in any calendar year shall require the approval of the majority of the Members.

<u>SECTION 3.</u> All funds of the Parish shall be deposited from time to time to the credit of the Parish in such banks, trust companies, or other depositories as the Parish Council may select.

<u>SECTION 4.</u> The Parish Council may accept or refuse on behalf of the Parish any contribution, gift, bequest or devise for any purpose of the Parish.

ARTICLE XI

EXECUTIVE COMMITTEE

SECTION 1. There shall be an Executive Committee of the Parish Council composed of the Officers. The President shall serve as the chairman of the Executive Committee. Except as otherwise specifically mandated by these Bylaws, when the Parish Council is not in session, the Executive Committee shall have the authority of the Parish Council. Such authority may be limited by resolution of the Parish

Council at any time. Unless expressly authorized by the majority of the Members in advance on each occasion and in each instance, the Executive Committee or any committee of the Parish Council shall not: (i) make any Major Decision (ii) elect, appoint, or remove Members or Officers; (iii) amend, alter, or repeal any resolution of the Parish Council; (iv) engage or dismiss Parish personnel including, without limitation, school teachers and the principal; (v) approve, rescind, or take action against any Parish Organization (as subsequently defined); or (vi) incur any expenditure described in Article X, Section 2.

SECTION 2. A simple majority of the members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting thereof and any action of the Executive Committee must be authorized by the affirmative vote of a majority of the members present at a meeting at which a quorum is present.

SECTION 3. All actions of the Executive Committee further to the authority granted in Section 1 above shall be reported in full at the next regularly scheduled meeting of the Parish Council and either ratified or rejected by the Majority.

<u>SECTION 4.</u> The Executive Committee may adopt rules for its own government consistent with these By-Laws or with rules adopted by the Parish Council.

ARTICLE XII

OTHER COMMITTEES AND MINISTRIES

<u>SECTION 1.</u> The Parish Council may designate and appoint as many committees or ministries as the Members determine in their discretion. Unless required by resolution of the Members, the President or Pastor shall appoint any person to serve on any committee.

SECTION 2. The Parish Council, by resolution adopted by the Majority of the Members, may add or remove any member of any committee, change the scope or disband the committee, for any reason or no reason at all.

<u>SECTION 3.</u> The term of office of each member of a committee shall not exceed the expiration of the then-current Term.

<u>SECTION 4.</u> Each committee may adopt rules for its own government consistent with these By-Laws, or as otherwise required by the Majority of the Members.

<u>SECTION 5.</u> Any Member who is not a designated or appointed member of any committee may attend any meeting of any such committee, provided however, such Member shall not be entitled to vote at such committee meeting.

ARTICLE XIII

SCHOOL BOARD

SECTION 1. A standing committee of the Parish Council ("School Board") for the management, administration, and policies of the Koraes Elementary School ("School") and its programs shall exist during each Term. The School Board shall at all times be subject to the Parish Council's supervision and oversight, and to such other limitations, powers and duties which may from time to time be prescribed and/or amended by the Parish Council in its absolute and sole discretion.

SECTION 2. The School Board shall be composed of the Pastor, who shall not have a vote on any matter before the School Board, and seven (7) other members. The President shall serve as a full voting member of the School Board, but shall not concurrently serve as the School Board Chairman. The School Board Chairman serves at the pleasure of the Parish Council and shall be appointed by the majority of the Members at the Meeting following Installment Day. The School Board Chair shall: (i) determine the agenda of and preside at all meetings of the School Board, (ii) render such decisions as are necessary to guide the School in its operation, (iii) conduct all meetings according to Robert's Rules of Order, and (iv) shall discharge all duties incident to the office of School Board Chairman and such other duties as may be prescribed by the Parish Council.

SECTION 3. Nominees of the School Board shall be chosen by the Pastor, incoming School Board Chairman and President. A minimum of one (1) nominee shall be a Member other than the President. Prior to being seated as a School Board member, all nominees shall be presented to and must be confirmed by the majority of Members at its next Meeting. Upon confirmation, a nominee must return an executed

confidentiality, non-disclosure, and disclosure of conflict of interest agreement as prescribed by the Parish Council, and successfully completed all screening required by the Parish Council.

SECTION 4. The terms of office of all School Board members shall coincide with the Term.

SECTION 5. The School Board shall set or cause to be set budget, curriculum, policies, staff evaluation metrics, and make all personnel decisions relating to the School. The School Board may delegate any or all of these matters to the School principal or to such other persons as reasonably required and approved by the majority of the School Board. The School Board shall perform such other duties as may, from time to time, be assigned to it by the Parish Council.

SECTION 6. No full or part-time salaried employee of the Parish may serve as a member of the School Board. Further, any School Board member whose spouse or a member of whose family is a full or part-time salaried employee of the School shall not participate in any deliberations of the School Board or any committee thereof with respect to any other matter which might pertain to, involve, or effect, the employment of such School Board member's spouse or family member by the Parish.

SECTION 7. The School Board may adopt rules for its own government consistent with these By-Laws, and with rules, resolutions or directives which may from time to time be adopted or prescribed by the Parish Council.

SECTION 8. Notwithstanding anything in this Article XIII to the contrary, all authority of the School Board is delegated from the Parish Council, which has and retains all authority over the School and the School Board. Accordingly, the Parish Council shall, by the affirmative vote of the majority of the Members at any Meeting, have power to at any time take any action that it deems appropriate in its absolute discretion, including without limitation to remove any member of the School Board for any reason or no reason at all, to fill vacancies, or to alter the authority of the School Board.

<u>SECTION 9.</u> Any member of the School Board who is a Member shall, at each regular Meeting, provide an update and report on the status and condition of the School.

<u>SECTION 10.</u> The School Board shall have the authority to approve, regulate, or revoke the charter for every student and non-student organization, association, or auxiliary group affiliated with or operating

under the imprimatur of the School (each an "School Organization") including without limitation, the Koraes Parent Teacher Association. All School Organizations shall at all times operate under the authority of and answer to, the Parish Council by and through the School Board. The School Board has the authority to grant or deny any activity, changes in an School Organization's governance structure, roles, bylaws or policies including, but not limited to, its purpose, goals, and/or constitution. Further thereto, the School Board has the authority to fill vacancies in any School Organization, and/or remove the member of any School Organization for any reason or no reason at all.

ARTICLE XIV

BOARD OF ELECTIONS

<u>SECTION 1.</u> The Board of Elections shall consist of three (3), five (5), or seven (7) Stewards appointed by the Pastor, who are not candidates for election ("<u>Board of Election</u>") and confirmed by the Members at a Meeting not later than the last meeting prior to Election Date.

<u>SECTION 2.</u> The Board of Elections shall check the list of candidates, notify all eligible persons concerning the elections, supervise the elections and tabulate and report the results.

ARTICLE XV

BOARD OF AUDITORS

SECTION 1. The Board of Auditors shall consist of at least three (3) and not more than five (5) Stewards elected during elections of Members from among those persons who are not candidates for election to the Parish Council.

<u>SECTION 2.</u> The nomination and election of members of the Board of Auditors shall be governed by the same rules and procedures which apply to nominations and elections of Members.

SECTION 3. The Board of Auditors shall audit regularly the accounting records of the Parish and prepare in duplicate a report of such audit for presentation to the Assembly.

SECTION 4. In the event of a vacancy in the Board of Auditors, then the Members shall fill such vacancy at the next Meeting.

ARTICLE XVI

PARISH ORGANIZATIONS

SECTION 1. All School Organizations or other organizations directly or indirectly affiliated with, using the tax identification number of, or operating under the imprimatur of the Parish (each a "Parish Organization") shall be subject to the oversight and control of the Parish Council and under the supervision of the Pastor. All Parish Organizations shall at all times be subject to the Parish Council's supervision and oversight, and to such other limitations, powers and duties which may from time to time be prescribed and/or amended by the Parish Council in its absolute and sole discretion. The Parish Council may, from time to time, require a representative from any Parish Organization be present at a Meeting to provide such information as the Members require.

SECTION 2. Any adult communicant of the Church desiring to join any Parish Organization shall be required to first become a Steward.

SECTION 3. The Parish Council shall support the Sts. Constantine & Helen Ladies Philoptochos Society, the Greek Orthodox Youth of America, and such other organizations as meet the needs of the Parish.

ARTICLE XVII

AMENDMENTS

<u>SECTION 1.</u> Amendments and revisions of these By-Laws may be initiated by:

- (a) resolution of proposed amendment adopted by majority of the Members; or
- (b) written proposed amendment submitted by at least forty (40) Stewards.

<u>SECTION 2.</u> Amendments and revisions are adopted when voted upon by the majority of the quorum of an Assembly, provided that notice of the proposed amendment or revision has been given in accordance with ARTICLE II, Section 3 hereof.

SECTION 3. The amendment(s) shall become effective immediately upon approval by the Assembly.